

Volunteer opportunities for COVID-19 Testing Team



Nova Education Trust are looking to recruit volunteers to join our COVID-19 Testing Team to work on a fixed-term basis.

The roles would be to assist in handing out and securing coronavirus testing kits to students and staff members. Other duties may be required such as building test kits, processing results, cleaning down areas and directing people.

Flexible shifts would be offered, typically between the times of 8.30am and 4.00pm.

Full training will be provided using NHS resources and the Testing Team will be supplied with the appropriate PPE.

REQUIREMENTS OF THE POST

- Experience of working within a fast-paced environment
- Experience of working with members of the public or young people
- Good organisational and communication skills
- Experience of working in clinical background, or in an educational setting, are an advantage but not essential
- You must be over 18 and in general good health with no symptoms of COVID-19, nor must anyone in your household
- For your own health and safety, you must not be classified, or live with anyone classified, as belonging to any of the COVID-19 high-risk groups (clinically extremely vulnerable or clinically vulnerable).

Please check the following link for more details before applying:

www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/whos-at-higher-risk-from-coronavirus

Nova Education Trust is committed to safeguarding and promoting the welfare of children and young people, and we expect all staff and volunteers to share this commitment.

All staff will be required to undergo an enhanced Disclosure and Barring Service search in line with safer recruitment processes.

The roles which are available include:

QUALITY LEAD/TEAM LEADER

- Responsible for the overall onsite operations at the test site, including day-to-day workforce management
- Ensuring quality assurance, incidents and risk mitigation across the testing service

TEST ASSISTANT

- Providing guidance and supervision to subjects on swabbing as requested
- Collecting completed swabs and passing them to the processor
- Ensuring the cleaning of swabbing bays

PROCESSOR

- Preparing test samples for analysis
- Conducting processing of LFD and interpreting the results
- Providing results to results recorder
- Ensuring the cleaning of processing bays

COVID CO-ORDINATOR

- Signing off and scheduling testing activities
- Ensuring communication and consents are actioned
- Management of positive cases as per school guidelines

REGISTRATION ASSISTANT

- Responsible for ensuring subjects have registered and distributing test kits on arrival
- Ensuring orderly entry of subjects onto the testing site

RESULTS RECORDER

- Collating results from the processor
- Uploading the results to digital solution

CLEANER

- Cleaning the testing bays
- Ensuring waste is correctly disposed of
- Working with the clinical waste provider to dispose of clinical waste

If you wish to apply, please complete a volunteer application form.